

## Greater Vancouver Regional District

**Position Description: Tradesman I - Carpenter (G778)**

**November 2009**

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**Purpose:** To perform a wide variety of carpentry duties and apply carpentry skills and training to construct or repair Metro Vancouver (MV) utility facilities or infrastructure.

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**Duties:** *(The duties described hereunder are to be representative of the position and are not to be considered as all-inclusive.)*

Performs skilled duties as they relate to general carpentry on MV construction projects at MV facilities and/or infrastructure locations.

Assists in the repair and construction of concrete formwork as well as wood frame, concrete or steel structures.

Assists with finish carpentry including the construction of office furniture and cabinetry.

Assists with the development of safe work procedures related to MV construction projects.

Assigns and oversees the work of assistants.

Works in compliance with Corporate, Departmental and WorkSafe BC standards and regulations.

Operates and maintains both manual and power tools utilized by MV carpentry staff.

Maintains personal protection equipment in accordance with manufacturers instructions and according to Corporate, Departmental and Worksafe B.C. standards and regulations.

Performs manual labour duties including but not limited to, shoveling dirt and granular materials, concrete finishing, carrying and placing reinforcing steel, housekeeping and clean up of work sites and carpentry shop.

May be required to work within confined spaces in both water and waste water facilities and systems.

May act in the capacity of the immediate supervisor as required.

**Requirements:**

Secondary school graduation or equivalent training and experience.

Minimum of two (2) years of experience and responsibility in the carpentry field involving construction work. Preference may be given to those who bring municipal experience.

Working knowledge of the British Columbia Building Code and understanding of the requirements of the code as they related to municipal, residential and industrial construction.

Thorough knowledge and skill in the methods, techniques, materials, tools and equipment used in general construction and maintenance work.

Proficiency in the use of hand tools and power tools for both shop and field carpentry work.

Ability to construct a variety of wooden, steel and concrete structures.

Ability to interpret and work from blueprints, drawings and sketches.

Ability to assign and oversee the work of assistants.

Demonstrated initiative and proven ability to work with minimal supervision.

Ability to apply good judgment in deciding on best work methods to be used.

Ability to communicate effectively verbally and in writing with both internal and external contacts.

Ability to use computer applications related to the position and duties, for example MS Office Suite of products and Project.

Working knowledge of MV's Corporate and Divisional safety policies and procedures and WorkSafe BC regulations and guidelines.

Provide and maintain a reliable set of hand tools available for use on the worksite.

Physically capable of performing the duties of the position.

Ability to work in an outdoor environment for extended periods.

Ability to work effectively within a team environment.

Ability to establish and maintain effective working relationships.

Valid Class 5 B.C. driver's license.