

## Greater Vancouver Regional District

**Position Description: LEADHAND TQ – Carpenter (G717)**

**September 2016**

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**Purpose:** To assist the Trades Foreman TQ – Construction in all aspects of the construction, upgrade, and repair of GVRD utilities and facilities.

**Duties:** *(The duties described hereunder are intended to be representative of the position and are not to be considered as all inclusive.)*

Works with, and provides direction to crew members as required in carrying out construction, upgrade, and repair of GVRD utilities and facilities using established practices and procedures related to the aspects of work as it relates to the Carpentry trade.

Performs skilled duties as they relate to general carpentry on MV construction projects at MV facilities and/or infrastructure locations.

Plans, directs and/or repairs concrete formwork as well as wood frame, concrete or steel structures. Directs and performs finish carpentry including the construction of office furniture and cabinetry.

Works with other GVRD departments, municipalities, contractors, consultants, suppliers, utilities, regulatory agencies, and the public as necessary. As directed, liaise with GVRD engineering staff.

Assists the Foreman with overseeing the work of carpenters, helpers and apprentices.

Assists in the training of junior staff in established construction, operations and safety practices and procedures.

Assists in the preparation of work plans, schedules and cost estimates.

Works in compliance with Corporate, Departmental and WorkSafe BC standards and regulations.

Performs manual labour duties including but not limited to, shoveling dirt and granular materials, concrete finishing, concrete cutting and coring, carrying and placing reinforcing steel, housekeeping and clean up of work sites and the carpentry shop.

May be required to work within confined spaces in both water and wastewater facilities and systems.

Monitors and maintains required levels of construction equipment and supplies.

May act in the capacity of the immediate supervisor as required.

**Requirements:**

Grade 12 education or equivalent training and experience. (Supplementary courses in construction technology, supervision, computer application, welding, and industrial coating would be an asset.)

Certificate of Qualification with Interprovincial Red Seal Endorsement or equivalent with ITA.

Progressive experience and responsibility in regional water/wastewater construction with 5 or more years' experience (specifically concrete formwork, wood frame, concrete or steel structures construction)

Ability to interpret and work from engineering drawings.

Ability to communicate effectively both verbally and in writing.

Good working knowledge of construction techniques, mechanical equipment, and pipeline technologies.

Considerable knowledge of the British Columbia Building Code and understanding of the requirement of the code as they relate to municipal, residential and industrial construction.

Ability to use computer applications related to the position and duties (ie. Microsoft Word, Excel)

Ability to develop and track work plans and prioritize activities.

Working knowledge of occupational hazards, WorkSafe BC regulations, Corporate, Departmental and Divisional safety policies and procedures.

Demonstrated initiative and ability to work unsupervised.

Ability to effectively direct and supervise work of others. Ability to work with others within a team.

Physically capable of performing the duties of the position.

Ability to work in an outdoor environment for extended periods.

Valid B.C. Class 5 Driver's License